

ACME LANCASTER DC NEW HIRE SIGN-ON BONUS

WELCOME TO THE LANCASTER DISTRIBUTION CENTER!

As a new employee, you are already an important member of our team and play a key role in the success of the Lancaster Distribution Center. To encourage your continued growth and training at our DC, we have created a New Employee Retention Program. This program provides newly hired employees the opportunity to earn up to **\$1,000** simply for committing to our great team.

ELIGIBILITY GUIDELINES

- Employees in hourly positions only.
- Hire date of February 1, 2020 or later.

PAYMENT SCHEDULE

If the new employee remains actively working, retention awards will be paid out after the following milestones have been met:

MILESTONE	PAYMENTS TO EMPLOYEE
Complete 120 Days	\$500
Complete 365 Days	\$500
TOTAL RETENTION BONUS PAYMENTS	\$1,000

PAYMENT GUIDELINES

- Payments will be made through the regular payroll process within 2 weeks of meeting the above milestones; all payments are subject to the appropriate tax regulations.
- Employee must be on active status at time of milestone to receive payment. Leave of Absence days do not count toward milestone requirements.